



Minutes of PTA Meeting

8th February 2019

Minutes Taken by: Emily Cadwallader, Vice-Chair

Board Members present: *Saban (Chair), Emily (Vice Chair),*

Other committee members present: *Jean O'Callaghan (Co-Head) Sarah Laws (Co-Head)*

Actions Taken

- Small meeting held to discuss the challenges the newly-appointed Chair, Saban is facing balancing the commitments expected as Chair and his own employment.
- It was agreed that he step down with immediate effect.
- Emily Cadwallader to step up as interim-chair until new volunteers have been requested and put in place.
- Remaining board members – Kate Perkins as Secretary and Gillian Brown as Treasurer to remain as they stand.
- Letter to go to all parents tonight to ask for volunteers/ nominations for position of chair/ vice chair.

Other Business and ideas discussed.

none

Next Meeting: Friday 1st March 2019

Emily Cadwallader

Interim-Chair